**Marion County Commission On Youth, Inc.--MCCOY Inc.**

**Position Title: Director of Public Policy and Advocacy**

**Background**

MCCOY is the nonprofit youth services intermediary organization for Indianapolis and Marion County which champions the positive development of youth through leadership on key issues and support of the youth worker community. As resource, capacity builder, advocate, and neutral convener, our work is focused on building a community where all youth have access to the supports they need to grow into successful adults.

As an advocate for youth, we are a nonpartisan organization that works at the local, state, and national levels to advance sound public policies which support children’s optimum growth and development. We work across multiple issue areas – including education, health and human services, family economic security and state fiscal policy – to improve the lives of children of all ages. MCCOY Inc. embraces a “whole child” approach in our policy and advocacy work, encompassing all of what children and youth need – cognitive, physical, social and emotional – to ensure their optimum development.

**Position Summary**

MCCOY has an immediate, full-time opening for a Public Policy and Advocacy Director. This person will provide leadership with respect to legislative advocacy, public policy, and building advocacy relationships with a wide range of stakeholders. MCCOY is looking for candidates with successful and solid experience in working in the legislative process and who have experience and/or knowledge of issues impacting children and their families (e.g. early childhood development, education, youth development, family economic security, health and mental health, or child welfare). A level of comfort and familiarity with the operations of City-County Council and the Indiana General Assembly and a minimum of 3 years of directly related experience are required.

**Position Reports to: President**

**Primary Responsibilities**

* Annually developing and implementing MCCOY’s legislative agenda in coordination with MCCOY board public policy committee, MCCOY staff and key allies across the city and state.
* Formulating advocacy strategies that will be executed to support those agendas, also in coordination with MCCOY board public policy committee, MCCOY staff and key allies across the city and state.
* Assuring timely communication with staff members, community partners, donors, and others about legislative developments, events and actions.
* Participating in leadership of local, state, and national collaborations that will move MCCOY’s agenda forward.
* Being an effective advocate and spokesperson for MCCOY’s policy positions to a variety of stakeholders, using a variety of communication approaches.
* Writing issue briefs, fact sheets, e-mail alerts, op-ed pieces, voting records and other related materials.
* Giving presentations and training sessions to policymakers, advocacy groups, community organizations, business groups and other audiences.
* Providing technical assistance in response to requests from policymakers and advocates.
* Assisting the President with Board and external relations as requested.
* Staffing the Board Policy and Advocacy Committee.

**Qualifications**

* Experience in the legislative process, preferably in Indiana.
* Solid understanding of the politics of the policy-making process, including the budgetary process.
* Interest in and knowledge of local, state, and federal policies affecting children and families.
* Effective interpersonal skills.
* Excellent writing and communication skills, including the ability to discuss public policy issues in clear, concise and cogent language.
* Ability to communicate effectively with diverse audiences, including news media, about complex policy issues.
* Graduate degree in a relevant field or equivalent experience.
* Ability and desire to supervise, support and mentor other staff and interns.

**Compensation**

MCCOY Inc. offers a competitive salary and generous benefits package, including fully paid health, vision, and dental coverage. We have a flexible work environment with excellent opportunities for impact and growth. MCCOY Inc. is an equal opportunity employer.

**Application process**

Please e-mail your resume, a cover letter summarizing your interests and qualifications, salary expectations, and three professional references by 5 p.m. on Tuesday, October 23, 2018 to:

John Brandon, President

[john.brandon@mccoyouth.org](mailto:john.brandon@mccoyouth.org)