

Early Intervention and Prevention Initiative Director

Job Title: MCCOY Inc. Early Intervention & Prevention (EIP) Initiative Director

Reports to: MCCOY Inc.'s President

FLSA: Exempt

Employment Status: Regular, Full time (40+ hours a week)

Scheduled Hours/Week: 40

Company Overview

MCCOY's mission is to champion the positive development of youth through leadership on key issues and support of the youth worker community. MCCOY's four community roles are to serve as an Advocate, Capacity Builder, Convener and Resource. These roles have allowed MCCOY to open doors in the community and expand opportunities for young people. By remaining faithful to the role as central Indiana's youth services intermediary, MCCOY has added value to the community by keeping the focus on developing the supports and opportunities needed for positive youth development.

Description

The Early Intervention & Prevention (EIP) Initiative Director is the convener for the Early Intervention Planning Council (EIPC). The Early Intervention Planning Council is a cross-system youth serving agency collaborative that works to improve outcomes for you in Marion County by working towards reducing the occurrence of abuse, neglect, and delinquency. As convener for the EIPC, the EIP Initiative Director coordinates the regular EIPC meetings and related workgroups. In addition, the EIP Initiative Director implements, manages, and evaluates the strategies in the EIPC strategic plan. Related responsibilities include: grants management and fund development, data collection and reporting, meeting facilitation, community engagement, systems change leadership and general program administration.

KEY Responsibilities	Est. % Time
<ul style="list-style-type: none"> • Serve as a in the role of convener – build relationships and develop collaborations with youth serving professionals, institutions and sectors to improve outcomes for Marion County youth. • Maintain and develop collaborative relationships with central Indiana child welfare, juvenile justice, education, mental health professionals, public safety and grassroots social service providers in advancement of EIP Initiative strategies and goals. • Develop grant requests, project proposals, progress reports and other documents and presentations. • Staff and oversee coordination of multiple collective impact projects, supervise staff, collect data and track results for continue learning and quality improvement. • Negotiate complex stakeholder relationships, facilitate action oriented discussions and provide leadership to solve problems and/or disagreements. • Stay abreast of leading research and best practice related to early intervention and prevention with focus on: trauma-informed care, cultural responsive programming, positive school discipline, Aspen Ascend Two-Generation approach, maternal mental health, and community health workers/home visiting programs. 	100%

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<ul style="list-style-type: none">• Support the effective operation of the Early Intervention Planning Council (EIPC), EIPC workgroups, collective impact projects, and other community involvements.• Work with EIPC and MCCOY staff to develop annual work plans and budgets for the EIP initiative.• Keep MCCOY staff informed of developments and progress related to the EIP initiative.• Work with MCCOY's Public Policy Director regarding issues involving EIP legislation and policy and with MCCOY's Training Director to coordinate trainings on EIP related issues as needed• Remain informed and conversant on MCCOY's activities, involvements, and collaborations.• Represent MCCOY and the EIP Initiative at community and public events (includes public speaking responsibilities).• Maintain, update and keep relevant EIP collateral information including: EIP one-pagers, EIP section(s) of the MCCOY website, in partnership with MCCOY's Communications Director.• Work with MCCOY's President on efforts to secure the needed financial and human resources to support the Early Intervention Initiative.	
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Knowledge, skills and abilities:

A successful candidate will be a strong collaborator, strategic thinker, and project manager with the ability to lead within a variety of different environments. The candidate will have proficiency with Microsoft Office products, strong written and verbal communication skills, group facilitation experience and a positive attitude. The ideal candidate will have experience in the fields of community organizing, child welfare, juvenile justice, education and/or mental health. Candidates with experience or knowledge of the principles of positive youth development and trauma informed care is preferred.

Qualifications

- Bachelor's degree required, with preference for a Master's Degree in social work or related field.
- Minimum of 5 years of experience, with preference for at least 2 years of leadership experience in program development and implementation and nonprofit management.
- General knowledge of youth-serving systems, local organizations, resources, and community leaders.